



**PARENT
INFORMATION PACK**



**FULL SPECTRUM
EDUCATION**

WELCOME TO FULL SPECTRUM EDUCATION

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A FOREWORD FROM OUR DIRECTOR OF EDUCATION

Full Spectrum Education was established with the understanding that every student has individual requirements that need to be met in order to improve their grades, social skills and study abilities. For this reason, Full Spectrum Education is unlike any competing educational organisation. We craft learning plans specifically suited to the child's learning style and curriculum so the experience is truly personalised.

I guarantee that our team of passionate educators are effectively matched to each student to ensure the optimal enjoyment of their journey and best results. Here at Full Spectrum Education, we believe that our role as educators is to help students surpass their own own expectations of what they believe they can achieve.



Ben Maher

Director of Education & Founder



Master of Behavioural Psychology

Master of Education

Bachelor of Education

Diploma of Fitness

Every student
has individual
requirements that
need to be met



OUR FOUR EDUCATION PILLARS

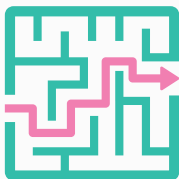
Curriculum Alignment



Values



Clarity



Accountability



FULL SPECTRUM EDUCATION WHO ARE WE?

Full Spectrum Education is an individualised, one-on-one education company that empowers our students to reach their full potential. We started Full Spectrum Education with the mindset that we could effectively influence and raise the standard of education services. This has been achieved by understanding the individual needs of each student before considering the best approach to pursue for that child's learning.

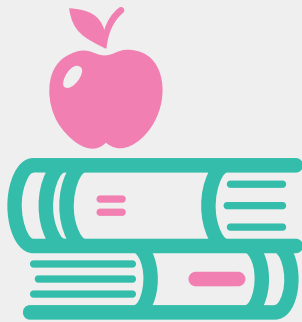
Regardless of achievement level, every student will benefit from our education. We have a robust team of educators that include: registered teachers, educators that have worked within the NSW Department of Education, Catholic Education and Independent Private Schools. Each teacher we hire has been registered by the NSW Department of Education or holds a current Working With Children Check and we ensure all our teachers undergo an extensive induction and training process.

With Full Spectrum Education, parents should not just expect academic improvement. We work on skills that will also boost the students in personal, social and behavioural environments, encouraging them to work more efficiently, effectively and confidently.

Full Spectrum Education is a
proud member of the
Australian Tutoring
Association



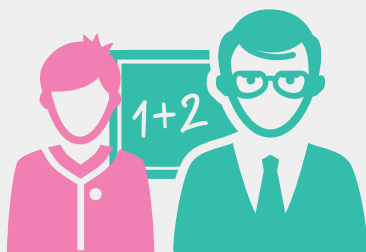
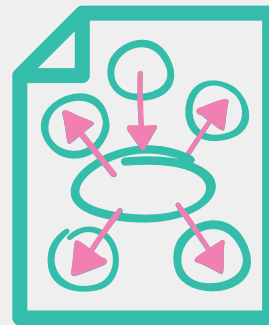
INDIVIDUALISED, ONE-ON-ONE EDUCATION



Full Spectrum Education is proud to have a team passionate educators, ensuring our clients benefit from our detailed knowledge of the current curriculum and the best teaching methods to employ with each student. The current schooling system caters to the group, but we match our teaching style to the student's individual learning needs to help both their grades and self-confidence flourish.

We construct programs that focus on both the student's curriculum and exam schedule, as well as aiding with homework, assessments and general subject understanding.

We pride ourselves on our ability to deconstruct complex ideas and present them in ways students will actually understand and remember.



Each one-on-one session is focused around current classroom content, assessments and assignments, revision and exam preparation.

This combination is fundamental in improving the student's learning and their development into the future.



WHERE WE TEACH

Here at Full Spectrum Education, we come to the student. This means we are available to elevate your student's learning across Brisbane, the Sunshine Coast, the Gold Coast, Sydney, Melbourne and Adelaide.



WHAT WE CAN DELIVER



Passionate educators
matched to your child's
learning style



Refined decision making
processes



Improved social and
behavioural skills



Individualised
education plans



Comprehensive
curriculum
understanding



Boosted student
confidence



INITIAL CONSULTATION & PHONE CALL

Following your enquiry, you will receive a phone call from our Director of Education to discuss your child's specific learning needs and schedule your in-home consultation.

IN-HOME CONSULT & RESULTS REVIEW

Our Director of Education will spend 30-45 minutes with your child and 15-30 minutes discussing the results with you. The student's academic strengths and growth areas as well as their preferred learning styles will be identified.

BOOKINGS CONFIRMATION

At the conclusion of your consultation, you will have the opportunity to confirm your booking. An educator will be assigned to your child based on their social and emotional learning needs. Your educator will contact you to schedule your child's learning sessions at a mutually agreeable time.

INDIVIDUALISED LEARNING PLAN

Once your booking has been confirmed, your teacher will work with your child to develop a learning program in conjunction with the current school curriculum and based on their individual needs.





REGULAR WEEKLY SESSIONS

Your child's educator will work with them on a regular basis to implement your child's learning program.

PROGRAM STRUCTURE

Our teaching and learning program works most effectively when sessions are successfully completed. If you cancel or reschedule a session, it is up to you to book a make-up session with your Full Spectrum Educator as soon as possible to ensure no components of the program are missed. No refunds are given on sessions that are not completed unless there are extenuating circumstances.

PAYMENT INFORMATION

At Full Spectrum Education, we provide our families with the Teachworks portal to fully manage your account with us. In Teachworks, you will be able to view upcoming lesson schedules, details of completed sessions, update payment details and even request changes of sessions directly with your educator.

Upon confirming your student's place with us and during the consultation you will be invited to complete your account registration and provide payment details. Our office will send you a welcome email, SMS and activation link to start your account. Before each session occurs, you will receive a SMS and email reminder to ensure you and the student are prepared so they can get the most out of the session. Each week after your educator has taught, they will mark their session as 'attended' in Teachworks, and can provide notes on the session to you via email.

All invoices are generated on a Monday and will be processed for payment on a Friday. If a session was cancelled it will be marked as 'cancelled' in Teachworks and you will receive an invoice advising of this, but no payment will be processed. If a session is logged as 'missed' this will be because we have been notified of a 'no-show' or a very late cancellation of service. This session will be charged. If you notice a discrepancy between our teacher's records being logged in Teachworks and your records please ensure you notify us at accounts@fsedu.com.au ASAP.



SCHOOL HOLIDAYS

The FSE program has been built with you in mind, we understand that holidays may not be the time your child wants sessions. However, it is so important to upkeep sessions to maintain a routine and ensure academic success. Our robust team of educators are geared to help you, so make sure you are having these discussions with your teachers before the end of term to lock in your child's holiday learning. **We operate on a 12-week term, 48-week a year learning model.**



The school holidays are a time for rest and recovery, but they are also the perfect opportunity to review and consolidate the year's work while preparing for what the next term or year has in store. That's where we come in! Our team of FSE educators are ready to help your child throughout the school holidays to help them boost not just their marks next year, but also their confidence, time management and study skills. If your child is falling a bit behind in primary, attempting the transition to high school, an NDIS student, a student prepping for an ACER/scholarship test or a senior school student ready to kick goals in the New Year for their ATAR, let us help them!

8 MINS VS 2 HOURS

What we provide here at Full Spectrum Education is different from traditional "tutoring"; we are an education company that provides individualised, one-on-one education that is the perfect addition to what a classroom teacher provides!

We get this figure of "80 minutes" spent with a child one-on-one per week by looking at the approximate time spend it in a class per session (60 minutes), which divided by the (QLD) regulated number of students per class (28) means that even if nothing is explicitly taught, a teacher will spend approximately 2 minutes with each child one-on-one. This number, multiplied by 4 (on average there are 3-4 classes per week in a high school) brings a teacher's average time with a child to just over 8 minutes if nothing is taught. Multiply that by a 10-week term, and it is 80 minutes.

We understand and appreciate the immense pressure a classroom teacher is put under to ensure all their students are meeting learning outcomes, which is why adding a Full Spectrum Educator to a child's learning system means they will have an additional 2 hours per week of learning, completely individualised to them.



BILLING INFORMATION

PAYMENTS

1. Weekly 2 hours via Teachworks Credit/Debit Card Payment - \$150 + GST per student.
2. 5% discount on fees if payment is made up front for the term or prorated (based on a 12-week term).

If the student is enrolled once the term has commenced the payment will be prorated (based on a 12-week term).

A \$50 non-refundable enrolment fee is payable upon confirmation of proceeding with the service. Payments are automatically processed on the invoice due date.

\$25 administration fee if payment is declined. Suspension of service will occur if more than 2 payments are declined until account is up to date.

If the student cannot make the lesson for what ever reason the lesson can be made up before the end of the term without penalty.



OTHER CANCELLATIONS

In the instance of individual cancellations due to sickness or any other reason, we advise our educators to schedule make up lessons with the client or add the time lost over several subsequent sessions. This ensures the consistency of learning and allow our teachers to obtain the intended results for the student. These lessons will be classified as either new lessons or have additional time added to existing lessons in Teachworks.



SCHOOL HOLIDAYS

The FSE program has been built with **you in mind**, and we understand holidays may not be the time your child wants sessions. However, it is so important to upkeep sessions to maintain a routine and ensure academic success. Our robust team of educators are available to help you, so make sure you are having these discussions with your teachers before the end of term to lock in your child's holiday learning.

REFERRAL POLICY

We do our best to provide the highest service to our students and families. We are delighted to reward any successful referrals with a \$50 Credit on their own families teaching account (to be used for their own lessons, this is not redeemable for cash).



HOW DO I MAKE A BOOKING?

All bookings can be made by calling or emailing Full Spectrum Education. Our team will assist you with any questions you may have. After your initial session with the Director of Education, all future sessions can be arranged over the phone or in person directly with your personalised educator.

WHAT DO I NEED TO BRING?

We suggest:

- Exercise book (grid book for Mathematics – traditional lined book for all other key learning areas)
- Plastic sleeve folder
- Unit Plan - Key Learning Area
- Casio - FX 82 Calculator (if applicable)
- Pens and pencils
- Eraser/whiteout tape
- Ruler
- iPad/Laptop fully charged if being used for lessons at school



WHO DO I INFORM IF I NEED TO CANCEL/RESCHEDULE A SESSION?

To cancel or reschedule a session, please contact your Full Spectrum Education educator directly and they will assist you. If you cannot schedule a new time due to conflicting schedules, send us a quick email to info@fsedu.com.au and we will do our best to find a resolution.



OUR MODEL

A classroom teacher spends 8 minutes one-on-one with a child per week*. **We spend 2 hours.**

Two hours is only 1.19% of a week.

**At Full Spectrum Education,
we use this time to improve their entire life.**

ONE-ON-ONE TIME SPENT WITH STUDENTS*

PER WEEK

Classroom Teacher: 8 Mins
Full Spectrum Educator: 2 Hours

PER TERM

Classroom Teacher: 80 Mins
Full Spectrum Educator: 20 Hours

PER YEAR

Classroom Teacher: 5 Hours
Full Spectrum Educator: 80 Hours

*approx based on QLD classroom sizes.



WHY DO PARENTS NEED FULL SPECTRUM EDUCATION?

Issues faced by students today

Students are facing new kinds of distractions and deterrents to their learning. Extracurricular activities, sporting and physical engagements, social media and gaming all create an increasingly challenging environment for their learning. Some students have trouble successfully managing their learning and lifestyle. As a parent, this can be hard to watch.



To assess if a student is having a troubling time managing their schoolwork, ask:

- Are they falling behind in class?
- Are they having difficulty grasping the fundamentals?
- Are their individual learning needs being met by their teachers?
- Are you having a tough time helping your child understand their assignment?
- Are you as a parent or carer worried about your child's education and future?



WHY CHOOSE FULL SPECTRUM EDUCATION?

We are experts in...



Content & curriculum



Effective goal setting



How to teach any type
of student



Maintaining a structured
plan for learning



Identifying gaps in
knowledge &
addressing
them effectively



Efficient and effective
study techniques for our
students

With Full Spectrum Education, parents can be assured that their child will be comprehensively assessed against the National Curriculum outcomes to determine the gaps in their knowledge and areas for improvement. Using their expertise, our teaching team will then construct programs to best address these gaps and help the student to gain academic success.

Full Spectrum Education students are also taught efficient and effective study methods to best optimise their study time. With our individual study plans, we ensure our students needs are met while fitting in with their commitments and lifestyles.



THE FSE PROGRAM

Here at Full Spectrum Education we recognise the importance of catering for a diverse range of learners. To achieve this, we need to ensure that our program has incorporated into it the five dimensions of learning which are crucial to any student being successful.



Our lessons are structured using the pedagogical framework of Dr Anita Archer*. The Explicit Instruction model is used across the vast majority of Queensland schools day in and day out, from early primary right through to senior secondary.



It is important to recognise that every student's lesson will be individualised to cater to their respective learning needs. The Full Spectrum Education Model is the product of current research. Full Spectrum Educators use the Quality Teaching Framework from the NSW Department of Education, which is incorporated in all teaching and learning programs to ensure that quality education is being provided throughout the school and as a means of providing staff with a platform for critical reflection and analysis of current teaching practice, and used to guide planning of classroom and assessment practices (Department of Education, 2008).

DIMENSIONS			
ELEMENTS	Intellectual quality	Quality learning environment	Significance
	Deep knowledge	Explicit quality criteria	Background knowledge
	Deep understanding	Engagement	Cultural knowledge
	Problematic knowledge	High expectations	Knowledge integration
	Higher-order thinking	Social support	Inclusivity
	Metalanguage	Students' self regulation	Connectedness
	Substantive communication	Student direction	Narrative



SUBJECTS WE TEACH

At Full Spectrum Education, we are able to teach any subject within the primary and secondary school curriculum as well as university, TAFE and adult education. We offer education in individual areas of study in addition to those listed here. If teaching outside of our core subjects is needed, get in touch.

PRIMARY SCHOOL

- Literacy skills
- Numeracy skills
- NAPLAN/ACER exam prep
- All other subjects

SECONDARY SCHOOL

ENGLISH

- English studies
- English standard
- English advanced
- English extension one
- English extension two

MATHEMATICS

- General mathematics
- Mathematics
- Mathematics extension one
- Mathematics extension two



SCIENCES

- Biology
- Chemistry
- Physics
- All other science subjects

THE ARTS

- Dance
- Drama
- Music
- Art
- Media
- All other art subjects

BUSINESS & ECONOMICS

- Business studies
- Economics
- Legal studies
- All other subjects

TECHNOLOGIES

- Agriculture
- Food technology
- Design & technology
- Engineering studies
- All other technology subjects

HUMANITIES

- Society & culture
- Geography
- History - Ancient
- History - Modern
- All other humanities subjects

HEALTH & PHYSICAL EDUCATION

- PDHPE
- All other subjects



WHAT OUR STUDENTS LEARN

Put simply, our students learn long term skills for lifelong achievement. We focus on teaching:

1 Goal Implementation

6 Social skills

2 Independent learning

7 In-exam strategies

3 Applying themselves both in and out of school

8 Developing study programs

4 Problem solving skills

9 Self-discipline

5 Developing high-quality assessments

10 Exam and assessment preparation



OUR EDUCATORS



Our educators are passionate and driven to help students achieve their best outcomes in their academic pursuits. Each and every educator we hire has the motivation to help their students reach their full potential.

You can rest assured that all of our educators:

- Are registered teachers, educators that have worked within NSW Department of Education, Catholic Education or the Independent Sector, as well as educators that hold qualifications making them masters in their field.
- Has a current Blue Card, Working With Children Check or QCT (Queensland College of Teachers) Check.
- Have undergone an extensive application process.
- Use lesson plans and teaching resources that are based on and reference the Australian National Curriculum.
- Work in partnership with teachers and Student Learning Management at Full Spectrum Education to develop individual lessons for students.



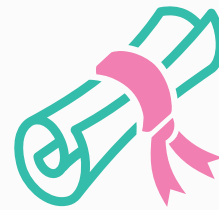
HOW TO ENSURE EDUCATION SUCCESS

Parents are a critical component of their child's educational journey. Teaching requires the strong commitment of parent, child and your Full Spectrum Educator. The learning session can bring out the best in your child when the following takes place:

Open Communication



Rewarding Effort



Implementing Homework



Cooperation



Some things to remember:

- Look for indicators that your child is growing with their study habits, planning and development.
- The intellectual and social developments of students is our focus but it is important to remember that results are not always seen overnight.



CURRENT RESEARCH & PROGRAM PERFORMANCE

Full Spectrum Education has built a education team dedicated to quality teaching and learning, with the intent being to focus on improving student outcomes with passion and commitment to their role as educators.

Our education team also ensures that all of our students improve their academic achievement level while enjoying their learning experiences with our educators. The entire team at Full Spectrum Education believe there is no easier way to remember content than to enjoy learning and understanding it.



As an organisation that is constantly looking to be at the forefront of developments in the educational landscape, we are continually evolving as an educational team.

We want our students to benefit from our diverse range of educators that are determined to guide student learning with the current and relevant pedagogical information provided to us by the NSW Department of Education and the NSW Education Standards Authority (NESA).



We don't tell students what to do, we teach them how to do it.

We're proud to be associated with:



Education
Standards
Authority



Queensland
Government
Department of Education and Training



Education
and Training

GET IN TOUCH

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Gold Coast | Sunshine Coast

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